

City of Columbia Adopter Volunteer Meeting

March 10, 2017

Rock Quarry House

The background features a dark blue-grey field on the left, transitioning into a series of overlapping, semi-transparent green geometric shapes on the right. These shapes include triangles and polygons in various shades of green, creating a dynamic, layered effect.

Welcome and Thank you!!



Safety tips

- Leaders should review safety measures with your group prior to work.
- Volunteer Programs will supply safety vests (where needed) and gloves.
- Use this safety equipment and follow suggested safety precautions at all times.
- Wear clothes and shoes that are appropriate for your work area and the weather.



Safety tips



- Do not remove any hazardous substance. When in doubt, contact the Volunteer Program at (573) 874-6271.
- Adult supervision is required when children are present. The suggested child to adult ratio is 1 to 5.
- Park vehicles in legal parking spaces or off roadside, not on the shoulder of the road. Do not obstruct traffic.





Safety tips

- Work during daylight hours
- Always face oncoming traffic
- Provide water for volunteers
- Avoid overexertion





Safety Tips

- Be alert for snakes.
- Use caution when walking on slopes and be alert for holes and obstacles.
- Stay clear of any construction projects.





City of Columbia Adopt-A-Spot Litter Program

- Seek assistance with heavy lifting.
- When possible, plan work near roads when traffic volume is low.
- Wear leather boots or shoes.
- Tie bags and pile multiple bags together.
- Take care not to block sidewalks and driveways with bags.





Placement of Bags



Along streets



In parks and from trails





Safety tips

- Every crew should have a first aid kit.
- Have transportation available at all times.
- Know the location of the nearest hospital or emergency room.

**ALWAYS BE PREPARED FOR
AN EMERGENCY!**



Adopt-A-Spot Litter Control - Jody Cook

- ▶ 2016 Citizen survey - Cleanup of Trash & Litter was the most important code enforcement activity the City could provide
- ▶ Supplies - we have them for you today!
- ▶ Program expectations - 4 cleanups per year
- ▶ Report, Report, Report!



Illegal Signs



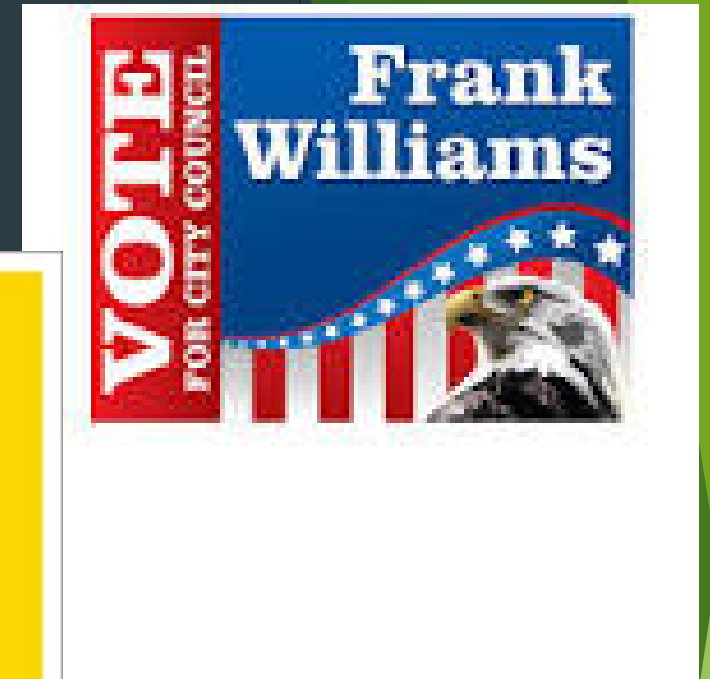
Section 23-2b of the City of Columbia Code prohibits the placement of advertisement within the right-of-way of any public thoroughfare with the exception of those signs permitted by this section.



Public right-of-way usually includes the area from the street curb to the edge of the public sidewalk. Advertising within this area, adopt-a-spot beds, and parks can be removed.



Private advertisement on public utility poles and street signs is prohibited and can be removed.



Signs that are political in nature, need to be referred to the City for further enforcement if a violation is believed to exist. (Contact Building & Site at 573-874-7474)



Sign disposal area is located behind City Hall, 701 E. Broadway.
Located on the east side of 7th street between City Hall and the
Plaza Parking Garage.

Cleanup Columbia will be
Saturday, April 8!



Adopt-A-Spot Beautification - Amber Olson

- ▶ Program expectations: Beds are to be weed free and should have color in spring, summer and fall
- ▶ Adopter requests:
 - ▶ Water - we will be turning water on by request only by March 31
 - ▶ Mulch - Provided once annually
 - ▶ Annual flowers - the City will reimburse \$50 per spot; please submit your receipts
 - ▶ We have a response card you can leave today with your spring requests!



More notes on water...

- ▶ Maintaining the water hydrants continues to be a significant expense to the City
- ▶ We ask that volunteers not use timers - please be present to water your plants
- ▶ Water will be turned on by request only
- ▶ It's OK to NOT turn on your hydrant if you are not using it!



Volgistics

- ▶ Our online volunteer management system
 - ▶ Allows you to self-report your hours
 - ▶ Update your volunteer profile
- ▶ Please communicate with us via email for other issues:
 - ▶ Pick up of filled bags
 - ▶ Water/mulch requests





Login

Volunteers who have submitted applications or have been entered into our system may log in to our volunteer information center.

Enter your email address and your volunteer information center password, and then click the Go button.

If you do not have a login or password but would like to volunteer, please email us at volunteer@GoColumbiaMo.com.

Thank you and we appreciate your service as a volunteer!!

Login name:

Password:

[Forget your password?](#) [Help](#)

Go

[Close this window](#) | [Privacy policy](#)



Volunteer Information Center

Volunteer information for Leigh Britt (Leigh's Group)

[Home](#)[Mail](#)[My Profile](#)[My Schedule](#)[My Service History](#)[Time Sheet](#)[Account](#)[Check your schedule](#)[Post your hours](#)[Check messages](#)[Sign-up](#)[Text message opt-in](#)

Statistics

Overall

Volunteers: 1757

Cumulative hours of service: 62,219
(as of yesterday)

[Exit](#)

News

Welcome to the Volunteer Information Center. This new online feature gives you an easy way to keep-in-touch with the volunteer program. You can check your schedule, post your volunteer service, receive messages, and much more: anytime, and from any Internet connected computer.

Your Assignments

*Cleanup Columbia [Community Development] (Assigned)
Columbia Crawdads [Public Works] (Assigned)
Downtown Parking Audit [City Manager's Office] (Assigned)
Heritage Festival [Parks & Recreation] (Assigned)
Master Composter Projects [Public Works] (Assigned)
Park Clean Team [Parks & Recreation] (Assigned)
Park Patrol [Community Development] (Assigned)



Volunteer Information Center

Volunteer information for Leigh Britt (Leigh's Group)

[Home](#)[Mail](#)[My Profile](#)[My Schedule](#)[My Service History](#)[Time Sheet](#)[Account](#)

Instructions

To post your hours, enter your service information in the Time Sheet box and then click the "Continue" button.

If you are entering hours for a group please know our system will not auto-calculate your hours so please enter the total hours for your group.

Group Time Sheet

What was the **beginning**
date of your service?

What was the **ending**
date of your service?

Which assignment did
you serve in?

What were the total
number of hours served
by your group? hours, minutes

Volunteers: (How many members from your group participated in this service?)

How much # of trash
bags collected?

[Continue](#)

Your group's recent service entries:

Date	Assignment	Hours	# of trash bags collected	Volunteers
08-28-2015	Downtown Parking Audit [City Manager's Office]	1.50	0.0	1
06-20-2015	Park Patrol [Community Development]	0.05	0.0	1

For your complete service history select the "My Service History" tab.

[Exit](#)



Volunteer Information Center

Volunteer information for Leigh Britt (Leigh's Group)

[Home](#)[Mail](#)[My Profile](#)[My Schedule](#)[My Service History](#)[Time Sheet](#)[Account](#)

Instructions

Click the "Printable view" button for a printable view of this information.

Totals

Year-to-date hours: 0.00

Life hours: 1.55

Service by year

Click on a year to view your records for the year.

Year	Hours	# of trash bags collected
2015	1.55	0.0
2014	0.00	0.0
Life total:	1.55	0.0

[Printable view](#)[Exit](#)

Rain Gardens - Mike Heimos



Adopt -A- Rain Garden



The care of this rain garden is done by:

The Smith Family

City of Columbia, MO

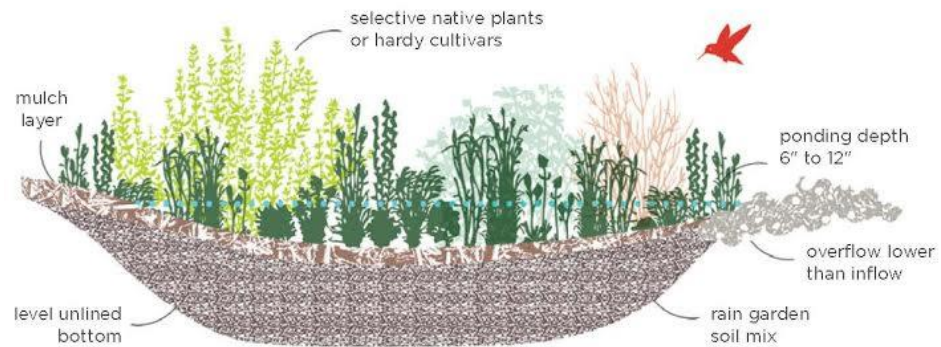
Public Works Department



RAIN GARDEN CARE

A GUIDE FOR RESIDENTS AND COMMUNITY ORGANIZATIONS





Your rain garden is part of a growing network of “green infrastructure” that beautifies our communities and keeps polluted runoff out of our waterways. By building a rain garden you have created an alternative to costly expansions to sewer and stormwater pipe “gray infrastructure” systems.





City of Columbia





THANK YOU!

Your commitment and time is making
Columbia a better place to live.

